

Steele County CAER Minutes

Nov 20, 2013

7:00 PM

Location:

Steele County EOC

Call To Order:

Meeting was called to order by Tom Karnauskas.

Attendees:

Mike Johnson, Iris Johnson, Roger Wencl, Karen Fontaine, Tom Karnauskas, Barb Ruhter, Jennifer Hix, Sandee Hardy-Hagen, Dee Kirchner, Lon Thiele

Routine Approvals:

- Minutes of Oct 16, 2013 were approved.
- The Treasurer's Report was unchanged and had no expenses.

Old Business:

1. **Chamber of Commerce Preparedness Conference** – No date for next year has been selected for the conference. Tom shared a handout with suggested plan and topics. He's looking for members to help organizing by taking parts of the program.

New Business:

1. Annual Business Meeting:

- a. Elections - Tom Karnauskas was elected by unanimous vote to a new 2 year term as President of CAER. The vote for Treasurer was postponed due to Mary Fink's absence.
- b. Review of By-Laws – Article IV was amended as follows by vote:
 - i. Section 1- changed to quarterly meetings in Jan, Apr, Jul, & Oct.
 - ii. Section 3 – changed annual meeting to Oct.
 - iii. Section 6 – Meeting locations shall rotate between Blooming Prairie, Ellendale, Medford, and Owatonna.
 - iv. It was further agreed to start meetings at 6 pm.
 - v. Secretary shall in advance of meetings request each organization to email to them their reports so that they can be sent electronically to all members before the meeting.

Member Reports:

- 1) **CAP** – Emergency Services Officer presented a class on cadaver searching which included bagged scents for cadets to smell. Two adult and two cadets were victims at the CERT Training final class on Oct 24th. In December training on litter carrying is planned. In January there will be a Winter Survival Weekend usually held in Bemidji.
- 2) **Salvation Army** – Jennifer Hix the new store manager shared there are 800 shifts to cover with bell ringers. Call 676-5117 to volunteer.
- 3) **SCPH/MRC** – Karen shared that there were 30 participants for the Psychological First Aid Class.
- 4) **Red Cross** – DAT responded to two fire calls. The chapter received a new shelter trailer donated by Bremer Bank. The previous one was moved to another town. DAT needs volunteers to join our team. It is understaffed.
- 5) **ARES/RACES** – Tom shared that there will be a new class on Feb 11th.
- 6) **Sheriff** – Lon shared that the jail is maxed out with approx 120 inmates. He hired a new deputy.
- 7) **Emergency Manager** –
 - a) Mike shared that there is 99% compliance on the Emergency Plan and that the 1% dealt with hazardous materials.
 - b) Chris is working on the Risk Assessment Plan.
 - c) The Holiday Train is coming on Dec 6th with the show at 5:45pm. It is on Park Dr at the railroad tracks by the water tower. There will be fire pits.
 - d) The 800 MHz radios are being reprogrammed but it will not impact volunteer groups.

Adjournment:

- Meeting adjourned at 8:30 PM.
- Next meeting is Jan 15th at 6 pm in Blooming Prairie.

Corrected Minutes adopted 15-Jan-2014